



# REQUEST FOR ADMINISTRATIVE HEARING

<p align="center"><b>Required Items for Administrative Hearing</b>  <b>(Application will not be accepted if an item is missing):</b></p>				
<p>1. Completed Request for Administrative Hearing application with original signature in blue or black ink.</p> <p>2. The request must be received by the Department within fourteen (14) calendar days following the date of service on the Notice of Violation and Administrative Fine (Administrative Citation) at any County Animal Care Center or by mail.</p> <p>3. The grounds forming the basis for the hearing request.</p> <p>4. A deposit equal to the full amount of the administrative fine or a signed request for hardship waiver. <i>(Make checks payable to "County of Los Angeles DACC")</i></p>				
<b>1. Subject Name, Address and Animal Information</b>				<b>FOR STAFF ONLY</b>
First Name:		Last Name:		Date Application Filed:
Street Address:				Date Administrative Notice was served:
City, Zip:				Admin Cite #:                      Activity #:
Animal Type: <input type="checkbox"/> Dog <input type="checkbox"/> Fowl <input type="checkbox"/> Other:			Animal Name:	Hardship Waiver Attached: Yes <input type="checkbox"/> No <input type="checkbox"/>
Breed:	Color:	Age:	Lic. #:	Amount of Administrative Fine:  \$ _____

[illegible]

By: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(PRINT OR TYPE NAME) (MUST BE SIGNED IN BLACK OR BLUE INK)